

Eastern Area Workforce Development Board

Board Meeting

Via ZOOM Video Conference

September 27, 2022

Approved.....December 20, 2022

Meeting called to Order at 1:01 pm by Chair J. Cooper.

ROLL CALL

Roll call was taken. Below is the record of attendance based on that roll call:

Board Members present: B. Gonzales, D. Davis, A. Jenks, J. Cooper, K. Ferrell, L. Jackson, B. Gwartney, P. Vanderpool, R. Martinez, R. Kuykendall, T. Villanueva,

Board Members absent: B. Gomez, M. Espiritu, M. Moore, S. Wiest, R. Grano, T, Christesson

AE/FA Staff present: B. Elias, V. Davis, T. Roth, T. Suarez, C. Carrasco, A. Torres, M. Sosa

Guests present: B. Silvers, C. Gallegos, C. Clough, E. Gilkas, L. De La Cruz, J. Lopez, K. Zuest, L. Pyle, M. Velarde, M. Hopkin, S. Martin, V. Marquadt, V. Guandarilla, V. Villarreal

It was noted that a quorum was present to conduct business.

APPROVAL OF THE AGENDA AND JUNE MEETING MINUTES:

D. Davis motioned to approve the Meeting Agenda and June Meeting minutes, P. Vanderpool seconded and a roll call vote determined the agenda and meeting minutes to be unanimously approved.

REQUEST FOR WAIVERS

B. Gonzales and A. Jenks requested waivers.

APPROVAL OF THE FINANCIALS AND EMPLOYEE HANDBOOK REVISIONS

J. Cooper briefly summarized the financials and employee handbook changes per meeting the requirements of the Healthy Workplace Act.

P. Vanderpool motioned to approve the financials and employee handbook revisions, K. Ferrell seconded and a roll call vote determined the financials and employee handbook to be unanimously approved.

APPROVAL OF THE BAR PROCEDURE AND YOUTH PROGRAM RE-BRAND

J. Cooper briefly summarized the bar procedure recommendation that AE staff could move money between GL Codes in the administrative budget up to \$5000. Anything exceeding that amount would require the approval of the Operations and Finance Committee. J. Cooper briefly summarized the recommendation on re-branding of the Youth Program name to Unearthing Future Opportunities (UFO) .

P. Vanderpool motioned to approve the bar procedure and youth program re-brand, D. Davis seconded, and a roll call vote determined the bar procedure and youth program re-brand to be unanimously approved.

B. Elias brought it to the attention of the Board that the current board member supplied by DVR has a standing prior engagement every Tuesday and will be unable to attend any board meetings. A replacement is being requested.

NEW BUSINESS (if any) – None

OLD BUSINESS (if any) – None

NEXT MEETING – December 20, 2022

MOTION TO ADJOURN

On a motion by P. Vanderpool and seconded by D. Darren the meeting adjourned at 1:15 pm.