

Eastern Area Workforce Development Board

Board Meeting

Via ZOOM Video Conference

March 22, 2022

Approved..... June 21, 2022

Meeting called to Order at 1:01 pm by Chair J. Cooper.

**ROLL CALL**

Roll call was taken. Below is the record of attendance based on that roll call:

**Board Members present:** B. Gonzales, D. Davis, E. Hollon, J. Cooper, K. Ferrell, L. Jackson, N. Teel, P. Vanderpool, R. Martinez, R. Kuykendall, T. Villanueva, T. Christesson

**Board Members absent:** B. Gomez, M. Espiritu, M. Moore, S. Wiest

**AE/FA Staff present:** B. Elias, V. Davis, T. Roth, G. Windle, T. Suarez, C. Carrasco, A. Torres, M. Sosa

**Guests present:** B. Silvers, B. Gwartney, C. Garcia-Tenorio, J. Cordasco, L. De La Cruz, R. Van Leuven, R. Cobos, R. Munoz, S. Chancey

*It was noted that a quorum was present to conduct business.*

**RATIFICATION OF THE QUORUM APPROVED ACTIONS FROM THE MARCH 15, 2022**

**MEETING:** The following recommendations from the March 15, 2022 meeting were presented to the EAWDB for discussion and ratification:

**RATIFICATION OF THE MEETING AGENDA**

The EAWDB members present did meet quorum requirements on March 15, 2022, when reviewing the Agenda and approved the Agenda as presented.

*With a quorum present on March 15, 2022, R. Kuykendall motioned to approve the Meeting Agenda, N. Teel seconded and a roll call vote determined the meeting minutes to be unanimously approved.*

**RATIFICATION OF THE MINUTES OF THE DECEMBER MEETING MINUTES**

The EAWDB members present did meet quorum requirements on March 15, 2022, when reviewing the December 2021 meeting minutes and approved the minutes as presented.

*With a quorum present on March 15, 2022, R. Kuykendall motioned to approve the Meeting Minutes L. Jackson seconded, and a roll call vote determined the meeting minutes to be unanimously approved.*

**RATIFICATION OF THE POLICY CHANGE 16-12 SUPPORTIVE SERVICES**

The One-Stop Service Delivery committee met on March 11th at 2:30 pm and discussed the below-referenced Policy 16-12 for recommendation to the full board.

*With a quorum present on March 15, 2022, N. Teel motioned to approve the Policy change, M. Espiritu*

*seconded, and a roll call vote determined the Policy change to be unanimously approved.*

As a point of order on March 22, 2022, Chair J. Cooper entertained a motion to ratify the Meeting Agenda, the December 2021 Meeting Minutes, and the revision to the Policy 16-12 Supportive Services. On a motion by T. Christesson, R. Kuykendall seconded, and a roll call vote determined the Meeting Agenda, December 2021 Meeting Minutes, and the Policy 16-12 Supportive Services were ratified.

At the March 15, 2022, it was noted that a quorum was no longer present, the following recommendations were discussed but no action was taken:

**REVIEW OF THE OPERATIONS AND FINANCE COMMITTEE RECOMMENDATIONS:**

- **ACCEPTING THE FINANCIAL STATUS REPORT AS OF FEBRUARY 28, 2022 AS PRESENTED**
- **APPROVING THE BUDGET ADJUSTMENT REQUEST**
- **APPROVE INCREASING THE YOUTH CONTRACT BY \$300,000**
- **APPROVING ALLOWING THE BOARD CHAIR TO ACCEPT THE GRANT MODIFICATION FROM NM DWS INCREASING DISLOCATED WORKER FUNDS RECAPTURED FROM THE NORTHERN BOARD AND ALLOWING THE BOARD CHAIR AND EXECUTIVE DIRECTOR TO COMPLETE THE TRANSFER REQUEST FROM DW TO ADULT FUNDS TO FULLY SUPPORT ACTIVITIES AND SERVICES WITHIN THE ADULT PROGRAM**
- **APPROVING FINANCIAL POLICY REVISION**

Approval of change to Policy 2-6 Check Signatures, removing T. Roth as an authorized signer and naming V. Davis as a replacement signatory.

Chair J. Cooper entertained a motion to approve all of the Operations and Finance Committee recommendations listed above. A motion was put forward by N. Teel and seconded by T. Christesson the motion to approve the Finance Committee recommendations was approved by a roll call vote with B. Gonzales abstaining only for the increase to the Youth Contract.

**NEW BUSINESS (if any)** – None

**OLD BUSINESS (if any)** – None

**NEXT MEETING** – June 21, 2022

**MOTION TO ADJOURN**

On a motion by T. Villanueva and seconded by N. Teel the meeting adjourned at 1:14 pm.