

Eastern Area Workforce Development Board

Board Meeting

Via ZOOM Video Conference

March 16, 2021

Approved June 15, 2021

CALL TO ORDER

J. Cooper called the meeting to order at 1:10pm.

ROLL CALL

Roll call was taken. It indicated the following:

Board Members present: K. Byrnes, T. Christesson, J. Cooper, T. DeKay, E. Hollon, L. Jackson, R. Kuykendall, T. Chester, N. Teel

Board Members absent: C. Jaramillo, T. Villanueva, N. Wyatt, B. Gonzales, R. Martinez, P. Vanderpool, A. Briggs, T. Jones, R. Hatfield

CEOs present: Mayor M. Burns, Mayor R. Dean, Mayor M. Morris, Commissioner T. Stewart

AE/FA Staff present: V. Davis, B. Elias, G. Kramer, T. Roth, M. Sosa, A. Torres, G. Windle, C. Carrasco, T. Suarez

It was noted that a quorum was present.

WELCOME AND INTRODUCTIONS

REQUEST FOR WAIVERS – None

APPROVAL OF THE AGENDA

On a motion by T. Christesson and seconded by N. Teel the agenda was unanimously approved.

APPROVAL OF DECEMBER 22, 2020 MEETING MINUTES

On a motion R. Kuykendall and seconded by T. Chester, the meeting minutes were unanimously approved.

REPORTS

NM Department of Workforce Solutions

C. Tenorio-Garcia and V. Alonzo gave brief updates about upcoming CEO training and Restart New Mexico.

Service Provider

Luis De La Cruz updated the board on staffing for all Title I field positions, current obligations include 1.6 million in combined adult/dw, and significantly higher Dislocated Worker and Youth participant counts.

Administrative Entity

B. Elias & T. Roth gave brief updates on monitoring, the CEO meeting held 3/11/2021, the single

audit status, and program activities including youth engagement and Dislocated Worker outreach.

One Stop Operator and Site Manager Reports

B. Silvers updated the board on opening the One Stop offices and remote services. M. Hopkin reported on Alamogordo and N. Teel reported on Carlsbad and Artesia.

PRESENTATION FROM INDIVIDUALS WITH DISABILITIES COMMITTEE

Rebecca Cobos, the Deputy Director of Special Services, at ENMU-Roswell, presented her program information and how it can serve the community to the board members. The Individual with Disabilities committee will be working to develop a presentation for the board and other activities to better serve the community.

APPROVAL OF THE FINANCIAL STATUS REPORT

On a motion from T. Christesson and seconded by T. DeKay, the Financial Status Report was unanimously approved.

APPROVAL OF EMPLOYEE HANDBOOK EDIT – SEVERANCE POLICY

On a motion from T. Chester and seconded by T. Christesson, the Employee Handbook edit on Severance Policy was unanimously approved.

APPROVAL OF RETENTION AGREEMENTS BY POWER OF BOARD CHAIR

On a motion from N. Teel and seconded by T. Chester, the power to Board Chair on decisions of Retention Agreements was unanimously approved.

APPROVAL OF PROGRAM POLICY REVISIONS

On a motion from T. Christesson and seconded by R. Kuykendall, the Program Policy revisions in sections 11-12, 16-12, and 12-12 were unanimously approved.

APPROVAL OF BYLAWS MODIFICATION

On a motion from R. Kuykendall and seconded by E. Hollon, the Bylaws modifications were unanimously approved with edit of three rather than 2 consecutive terms for the chair and vice-chair.

DISCUSSION OF STATE TRANSFORMATION COMMITTEE PRESENTATION

DISCUSSION OF VOLUNTEERS FOR ADULT EDUCATION PROPOSALS

NEW BUSINESS (if any) – None

OLD BUSINESS (if any) – None

NEXT MEETING – June 15, 2021

MOTION TO ADJOURN

On a motion by N. Teel and seconded by E. Hollon, the board voted unanimously to adjourn at 3:39pm.