

Eastern Area Workforce Development Board

Board Meeting

Via ZOOM Video Conference

October 26, 2021

Approved.....December 21, 2021

Meeting called to Order at 1:04pm by Vice Chair T. Christesson

ROLL CALL

Roll call was taken. It indicated the following:

Board Members present: B. Gonzales, E. Hollon, J. Cooper, N. Teel, T. Villanueva, L. Jackson, M. Moore, M. Espiritu, T. Christesson, D. Davis, K. Ferrell, R. Kuykendall

Board Members absent: P. Vanderpool, R. Martinez, B. Gomez

AE/FA Staff present: B. Elias, V. Davis, T. Roth, G. Windle, T. Suarez, C. Carrasco, A. Torres, G. Kramer, M. Sosa

It was noted that a quorum was present.

WELCOME/INTRODUCTIONS

REQUEST FOR WAIVERS

- B. Gonzales – ENMU Ruidoso
- K. Ferrell – NMJC
- M. Moore – Krumland Auto Group
- D. Davis – Mesa Verde Enterprises

APPROVAL OF THE AGENDA

On a motion by B. Gonzales and seconded by J. Cooper the motion was unanimously approved.

REVIEW OF THE NOTES AND RECOMMENDATIONS FROM THE SEPTEMBER 21, 2021 MEETING

The following recommendations from the September 21, 2021 meeting are presented to the EAWDB for discussion and potential action.

REVIEW OF THE JUNE MEETING MINUTES

The EAWDB members present reviewed the June 2021 meeting minutes and recommended the EAWDB approve the minutes as presented.

REVIEW AND APPROVAL OF THE FOLLOWING COMMITTEE POLICY RECOMMENDATIONS: 11-12 INDIVIDUAL TRAINING ACCOUNTS (ITAs)

**12-12 ON-THE-JOB TRAINING (OJT)
01-18 YOUTH SERVICE DELIVERY**

The Youth and One Stop Service Delivery committees met jointly on August 17th at 10:00am and discussed the above-referenced policies for recommendation to the full board.

Substantive changes to 11-12 included added funding limits for Adult/DW and Youth ITAs and language from federal regulations that provide additional guidance to the subrecipient on youth ITAs.

Substantive changes to 12-12 included language to OJT reimbursement rate section, that details percentage caps for Adult OJT participant's and Dislocated Worker and Youth OJT participants. Substantive changes to 01-18 included language from federal regulations that provides additional guidance to the subrecipient on Youth ITAs under program element 4 (occupational skills training)

On a Motion by J. Cooper and seconded by N. Teel the motion was unanimously approved.

**REVIEW OF THE OPERATIONS AND FINANCE COMMITTEE RECOMMENDATIONS:
APPROVING THE FINANCIAL STATUS REPORT AS OF JUNE 30, 2021 AS PRESENTED
APPROVING THE FINANCIAL STATUS REPORT AS OF AUGUST 31, 2021 AS PRESENTED**

On a motion by J. Cooper and seconded by L. Jackson the motion was unanimously approved.

**APPROVING THE PROPOSED DW GRANT AND AUTHORITY OF BOARD CHAIR TO ACCEPT
THE GRANT WHEN RECEIVED & NM DWS 60/40 WAIVER**

On a motion by M. Espiritu and seconded by E. Hollon the motion was unanimously approved.

APPROVING THE DW TO ADULT TRANSFER FUNDS

On a motion by J. Cooper and seconded by M. Moore the motion was unanimously approved.

APPROVING EMPLOYEE HANDBOOK REVISIONS & FINANCIAL POLICY REVISIONS

Substantive changes to revise and reflect Board Staff titles, chain of commands and separation of duties.

On a motion by N. Teel and seconded by J. Cooper the motion was unanimously approved.

NEW BUSINESS (if any) – None

OLD BUSINESS (if any) – None

NEXT MEETING – December 21, 2021 at 1:00pm

MOTION TO ADJOURN

On a motion by J. Cooper and seconded by N. Teel, the board voted unanimously to adjourn at 1:54pm