

# Eastern Area Workforce Development Board

Board Meeting

Clovis, NM

September 18, 2018

To Be Approved ..... December 18, 2018

## CALL TO ORDER

J. Cooper called the meeting to order at 1:08pm.

## ROLL CALL

J. Cooper stated that in lieu of roll call the sign-in sheet and ZOOM conference information would be maintained as the official record of attendance. It indicated the following:

**Board Members present:** A. Briggs, K. Byrnes, T. Chester, T. DeKay, B. Gonzales, J. Cooper, T. Christesson

**Board Members absent:** G. Krautheim, R. Hatfield, L. Jackson, C. Jaramillo, T. Jones, M. Martinez, J. Mulcahy, B. Rowley, E. Hollon, P. Stevens, T. Villanueva, N. Wyatt

**AE/FA Staff present:** B. Elias, V. Davis, D. Douglas, T. Roth, B. Silvers, T. Suarez, O. Hamilton

**Guests:** K. Johnson, D. Jennings, A. King, N. Teel, R. Schmidt, J. Beurle, J. Hemphill, M. Hopkin, C. Rupley

*It was noted that a quorum was not present and that any actions would be ratified at the next meeting that a quorum was present.*

## WELCOME/INTRODUCTIONS

### APPROVAL OF AGENDA

On a motion from T. Christesson and seconded by T. DeKay the agenda was approved.

### APPROVAL OF JUNE 2018 MEETING MINUTES

On a motion from T. Christesson and seconded by T. Chester the meeting minutes from June 2018 were unanimously approved.

### REQUEST FOR WAIVERS

None

### SERVICE PROVIDER PRESENTATIONS

John Hemphill of ENMU-Ruidoso presented a report to the board on current Adult/DW field activities including a significant increase in enrollments from 255 participants at this time last year to 407 current participants. John addressed current field vacancies.

Claudia Rupley of Region IX presented a report to the board on current Youth field activities. Current

enrollment is 119 but their internal goal is 280 and they are working to improve outreach and enrollment activities.

## **PRESENTATION**

Kim Johnson with NM Public Education Department presented on their initiative, Business and Industry Engagement with Education.

## **ADMINISTRATIVE ENTITY STAFF REPORTS**

Beth Elias and Tiffany Roth reported on current A/E activities.

## **ONE STOP SERVICE DELIVERY COMMITTEE**

The committee referred new and updated policies for approval. On a motion by T. Christesson and seconded by T. Chester the policies recommendations were unanimously approved.

The committee referred Labor Market Information Initiative Funding of up to \$20k for approval. On a motion by T. Christesson and seconded by B. Gonzales the funding recommendations were unanimously approved.

## **YOUTH COMMITTEE**

The committee recommended the Youth Service Delivery policy #01-18 that would supersede current financial guidance policy #FG001-1617. On a motion by B. Gonzales and seconded by T. Christesson the recommendation was unanimously approved.

## **OPERATIONS AND FINANCE COMMITTEE**

The Operations & Finance committee recommended for approval the updated budget figures which were revised to reflect actual prior year carry-in figures. On a motion by T. Christesson and seconded by T. Chester the recommendation was unanimously approved.

## **ONE STOP OPERATOR PRESENTATIONS**

The One Stop Operator, Ben Silvers, and Site Managers, N. Teel and M. Hopkin, provided reports on current system activities at the One Stop centers.

## **NEXT BOARD MEETING SCHEDULE**

December 18, 2018 at 1:00pm in Roswell, New Mexico.

## **MOTION TO ADJOURN**

On a motion by T. Villanueva and seconded by N. Wyatt, the board unanimously voted to adjourn at 3:50pm