

Eastern Area Workforce Development Board

Board Meeting

Via ZOOM Video Conference

December 22, 2020

Approved March 16, 2021

CALL TO ORDER

J. Cooper called the meeting to order at 1:24pm.

ROLL CALL

Roll call was taken. It indicated the following:

Board Members present: K. Byrnes, T. Christesson, J. Cooper, T. DeKay, B. Gonzales, E. Hollon, L. Jackson, R. Kuykendall, R. Martinez, P. Vanderpool

Board Members absent: T. Chester, J. Jaramillo, L. Kite, N. Teel, T. Villanueva, N. Wyatt

CEOs present: Mayor M. Burns

AE/FA Staff present: V. Davis, B. Elias, G. Kramer, T. Roth, M. Sosa, A. Torres, G. Windle

It was noted that a quorum was present.

WELCOME/INTRODUCTIONS

REQUEST FOR WIAVERS

APPROVAL OF AGENDA

On a motion by R. Kuykendall and seconded by T. Christesson the agenda was unanimously approved.

APPROVAL OF THE DISCUSSION ITEMS FROM THE DECEMBER 15, 2020 MEETING

On a motion K. Byrnes and seconded by B. Gonzales the meeting minutes were unanimously approved.

MOTION TO ACCEPT THE APPROVAL OF THE FISCAL AGENT AGREEMENT WITH THE EAWDB CEOs

On a motion from R. Kuykendall and seconded by T. Christesson the EAWDB unanimously accepted the appointment of the EAWDB CEOs as Fiscal Agent and approved the Fiscal Agent Agreement.

NEW BUSINESS (if any) – None

OLD BUSINESS (if any) – None

NEXT MEETING – March 16, 2021

MOTION TO ADJOURN

On a motion by T. Christesson and seconded by T. DeKay, the board voted unanimously to adjourn at 1:37pm.

Eastern Area Workforce Development Board
Board Meeting
Via ZOOM Video Conference
December 15, 2020

Meeting called to Order at 1:06pm by Chair J. Cooper.

EAWDB Members Present:

T. Chester, T. Christesson, J. Cooper, R. Martinez, P. Vanderpool, R. Kuykendall, E. Hollon, T. Villanueva

EAWDB Members Absent:

T. DeKay, K. Byrnes, B. Gonzales, L. Jackson, C. Jaramillo, L. Kite, T. Jones, P. Stevens, N. Wyatt

It was noted that a quorum was not present.

RECOMMENDATIONS FROM THE DECEMBER 15, 2020 MEETING

The following recommendations from the December 15, 2020 meeting are presented to the EAWDB for discussion and potential action.

REVIEW OF THE MINUTES OF THE SEPTEMBER MINUTES

The EAWDB members present reviewed the September 2020 meeting minutes and recommend the EAWDB approve the minutes as presented.

REVIEW OF THE FISCAL AGENT AGREEMENT

T. Roth presented the CEO Fiscal Agent Agreement. It was reported that this was a particular governance requirement that outlines the duties and responsibilities of the EAWDB in its' role as the Fiscal Agent for the CEOs of the eastern area. The agreement was previously reviewed and approved by the CEOs at their October meeting. The agreement was also reviewed by the Operations and Finance Committee on December 14, 2020.

The EAWDB members present recommended approving the Fiscal Agent agreement.

REVIEW OF THE FOLLOWING COMMITTEE POLICY RECOMMENDATIONS:

RESCINDING THE CURRENT EAWDB ELIGIBILITY TECHNICAL ASSISTANCE GUIDE (TAG)

01-20 ADULT/DISLOCATED WORKER ELIGIBILITY POLICY

02-20 YOUTH ELIGIBILITY POLICY

04-18 TRANSITIONAL JOBS

03-20 WORK EXPERIENCE

The Youth and One Stop Service Delivery committees met jointly on December 15th at 9:00am and discussed the above-referenced policies for recommendation to the full board.

Substantive changes to 01-20 include the definition of “declining occupations”, new language regarding priority of service, DACA student eligibility documentation, funding for separating military members and their spouses, and income eligibility requirements for veteran’s priority and military pay or allowances.

Substantive changes to 02-20 include DACA student eligibility documentation requirements and income eligibility requirements for veteran’s priority and military pay and allowances.

Substantive changes to 04-18 include added language regarding employee retainment, OJTs, and Transitional Jobs, and definitions for “declining occupations.”

Policy 03-20 Is a new policy and was reviewed in entirety.

The EAWDB members present recommended adopting the joint One Stop and Youth committee recommendations including rescinding the current EAWDB Eligibility TAG, the policy changes for 01-20, 02-20, and 04-18 and 03-20 Work Experience in its’ entirety.

REVIEW OF THE OPERATIONS AND FINANCE COMMITTEE RECOMMENDATIONS:

APPROVING THE FINANCIAL STATUS REPORT AS OF NOVEMBER 30, 2020 AS PRESENTED

APPROVING THE BUDGET ADJUSTMENT REQUEST (BAR) AS PRESENTED

The EAWDB members present recommended approving the recommendations of the Operations and Finance committee including approving the Financial Status Report and the BAR.