

<b>Eastern Area Workforce Development Board</b>	
Board Meeting	
Roswell, NM	
December 18, 2018	
To Be Approved.....	March 19, 2019

**CALL TO ORDER**

J. Cooper called the meeting to order at 1:00pm.

**ROLL CALL**

J. Cooper stated that in lieu of roll call the sign-in sheet and ZOOM conference information would be maintained as the official record of attendance. It indicated the following:

**Board Members present:** A. Briggs, K. Byrnes, T. DeKay, B. Gonzales, M. Martinez, T. Villanueva

**Board Members present via Zoom:** T. Christesson, J. Cooper, L. Jackson, T. Chester, N. Wyatt

**Board Members absent:** R. Hatfield, E. Hollon, C. Jaramillo, T. Jones, G. Krautheim, J. Mulcahy, B. Rowley, P. Stevens

**AE/FA Staff present:** B. Elias, V. Davis, D. Douglas, O. Hamilton, B. Silvers, T. Suarez

**Guests:** J. Hemphill, C. Rupley, B. Dooley, T. Honey, V. Thomas, B. Jasso, M. Rincon, M. Hopkin, C. Stiles, K. Ferrell, V. Garcia, A. King

**WELCOME/INTRODUCTIONS**

**APPROVAL OF AGENDA**

On a motion from K. Byrnes and seconded by T. Christesson the agenda was approved.

**APPROVAL OF September 2018 MEETING MINUTES**

On a motion from T. Christesson and seconded by T. DeKay the meeting minutes from March 2018 were unanimously approved.

**NM DWS Business Services Presentation– Veronica Garcia**

The state has a training and development unit specifically for businesses and employers. It is easy to request services. They are committed to enhanced services to employers and skills increases for existing employees.

**SERVICE PROVIDER PRESENTATIONS**

John Hemphill of ENMU-Ruidoso

There is currently \$828,141.00 obligated to participants. We are currently serving 410 participants in

the Adult program and 35 participants in the Dislocated Workers program. There are staff vacancies in Carlsbad and Ruidoso. There is new staff in Hobbs and Clovis.

Claudia Rupley of Region IX Education Cooperative

There are 119 participants served with a new short-term goal of 140 by March. The goal for end of year is still 280. Staff have participated in job fairs and hiring events.

### **REVIEW AND RATIFY ACTIONS OF THE SEPTEMBER 2018 BOARD MEETING**

On a motion by T. Christesson and seconded by B. Gonzales the approval of the agenda, the June 2018 minutes, the One Stop Service Delivery committee policy recommendations, professional services for labor market information, and a revised budget was unanimously approved.

### **ADMINISTRATIVE ENTITY STAFF REPORTS**

Beth Elias

Discussion about leadership training opportunities from the Texas Workforce Conference, seeking private sector volunteers for meeting with Dr. Goins on emerging workforce requirements, Performance report and PY 17 monitoring report were presented.

### **YOUTH COMMITTEE RECOMMENDATIONS**

On a motion by K. Byrnes and seconded by T. Villanueva, the board voted to accept the youth committee recommendation to issue the Youth Services Request for Proposal on April 1 unless in the interim the youth committee determined that adequate progress by the current service provider had been made.

### **ONE STOP OPERATOR REPORT**

Ben Silvers

Discussion about the improved customer service in the One Stop centers. They are still working on consistent customer greetings.

### **OPERATIONS AND FINANCE COMMITTEE**

On a motion by T. Villanueva and seconded by T. DeKay the board accepted the financial reports as presented unanimously.

On a motion by T. DeKay and seconded by K. Byrnes the board unanimously approved the room rate at NAWB in excess of the NM State Travel and Per Diem code.

On a motion by T. Christesson and seconded by T. Villanueva the board unanimously approved forming an ad hoc RFP committee to include B. Gonzales, A. Briggs, J. Cooper, and M. Martinez.

### **NEW BUSINESS**

Dates for the state workforce conference – May 8-10

State training will be provided with the next board meeting.

The next meeting will be March 19, 2019 in Clovis.

### **MOTION TO ADJOURN**

On a motion by K. Byrnes and seconded by T. Villanueva, the board unanimously voted to adjourn at 3:10pm