

# Eastern Area Workforce Development Board

Board Meeting  
Roswell, NM  
November 10, 2015

To Be Approved ..... March 15, 2016

## CALL TO ORDER

Board Chair P. Stevens called the meeting to order at 1:05 P.M.

## ROLL CALL

P. Stevens stated that in lieu of roll call the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance. It was noted that a quorum was to conduct business and indicated the following:

**Board Members present:** A. Buurma, T. Christesson, T. DeKay, R. Giron, R. Hatfield, J. Lopez, M. Martinez, J. Mulcahy authorized representative, N. Sisneros, P. Stevens, T. Villanueva

**Board Members absent:** P. Barnes, S. Bracksieck, T. Chester, J. Cooper, B. Duryea, B. Rowley, M. Vigil

**AE/FA Staff present:** B. Elias, V. Davis, T. Roth, D. Douglas, E. Robinson

**Guests:** Charles Jaramillo, Brent Bailey, Dale A., Noreen Teel, John Hemphill

## WELCOME/INTRODUCTIONS

### APPROVAL OF AGENDA

On a motion from J. Lopez and seconded by T. Christesson the agenda was unanimously approved.

### RATIFICATION OF PRIOR MEETING ACTIONS

On a motion from M. Martinez and seconded by T. Villanueva the actions of the board on August 18, 2015 are ratified

### APPROVAL OF THE MINUTES FROM AUGUST 2015 MEETING

On a motion from T. Christesson and seconded by M. Martinez the minutes from the June 2015 meeting were approved.

### REQUEST FOR WAIVER

Rene Hetfield- PreCheck, Inc.

## STAFF UPDATES

**Performance Reports** – Beth Elias

**Administration** – Tiffany Roth

**Financial** – Erick Robinson

**SITE MANAGER REPORTS**

John Hemphill reported on One Stop operations and as site manager for Lincoln County. Noreen Teel reported on activities in Carlsbad and Artesia One Stop Centers. Reba Zollar reported on activities at the Clovis and Hobbs One Stop Centers.

**YOUTH COMMITTEE REPORT**

Angelita Buurma reported on current Youth committee activities.

**OLD/NEW BUSINESS**

The next meeting will be March 15, 2016 in Clovis, NM.

**ADJOURNMENT**

On a motion from M. Martinez and seconded by J. Lopez the meeting was unanimously adjourned at 2:12pm.