

Eastern Area Workforce Development Board

Board Meeting
Roswell, NM
March 15, 2016

Approved..... June 21, 2016

CALL TO ORDER

Board Chair J. Cooper called the meeting to order at 1:10 P.M.

ROLL CALL

P. Stevens stated that in lieu of roll call the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance. It was noted that a quorum was to conduct business and indicated the following:

Board Members present: S.Bracksieck, T. Chester, T. Christesson, J. Cooper, T. DeKay, B. Rowley, T. Villanueva

Board Members absent: P. Barnes, A. Buurma, M. Duryea, R. Giron, R. Hatfield, J. Lopez, M. Martinez, J. Mulcahy, N. Sisneros, P. Stevens, M. Vigil, T. Villanueva

AE/FA Staff present: B. Elias, V. Davis, T. Roth,

Guests: J. Hemphill, M. Norman-Armstrong

WELCOME/INTRODUCTIONS

APPROVAL OF AGENDA

On a motion from T. Chester and seconded by T. Christesson the agenda was unanimously approved.

APPROVAL OF THE MINUTES FROM March 15, 2016 MEETING

On a motion from T. Christesson and seconded by T. Chester the minutes from the March 2016 meeting were approved.

REQUESTS FOR WAIVER

- B. Rowley
- S. Bracksieck

SITE MANAGER REPORTS

John Hemphill reported on One Stop operations and as site manager for Lincoln County. Noreen Teel reported on activities in Carlsbad and Artesia One Stop Centers. Reba Zollar reported on activities at the Clovis and Hobbs One Stop Centers.

CHAIRMAN'S REPORT

On a motion from S. Bracksieck and seconded by T. Villanueva, the following policies were unanimously repealed: 11B-12, 17-12, and 18-12

STAFF REPORTS

B. Elias reported on the Performance Reports

OPERATIONS/FINANCE COMMITTEE

On a motion by T. Christesson and seconded by S. Bracksieck, the board unanimously approved the purchase of staff development licenses for AE & WIOA staff.

YOUTH COMMITTEE REPORT

S. Bracksieck reported on current Youth committee activities. S. Bracksieck reported to the board the Youth Committee unanimous action to recommend extending the Youth Services Provider Contract through a Government Entity – to - Government Entity procurement method for one more year. This recommendation is due to a lack of contract procurement guidance from the US Dept of Labor that reflects the requirements of WIOA.

OLD/NEW BUSINESS

The next meeting will be June 21, 2016 in Roswell, NM.

ADJOURNMENT

On a motion from S. Bracksieck and seconded by T. Villanueva the meeting was unanimously adjourned at 2:40pm.