

Eastern Area Workforce Development Board

Board Meeting  
Roswell, NM  
June 18, 2019

To Be Approved ..... September 17, 2019

**CALL TO ORDER**

T. Christesson called the meeting to order at 1:05pm

**ROLL CALL**

T. Christesson stated that in lieu of roll call the sign-in sheet and ZOOM conference information would be maintained as the official record of attendance. It indicated the following:

**Board Members present:** T. Chester, T. Christesson, T. Dekay, B. Gonzales, E. Hollon, M. Martinez

**Board Members present via Zoom:** J. Cooper, B. Rowley, P. Stevens, T. Villanueva

**Board Members absent:** A. Briggs, K. Byrnes (designate present), R. Hatfield, L. Jackson, J. Jaramillo, T. Jones, G. Krauthem, J. Mulcahy, N. Wyatt

**CEOs present:** Mayor G. Williams, Mayor M. Burns

**AE/FA Staff present:** V. Davis, D. Douglas, E. Elias, O. Hamilton, T. Roth, B. Silvers, T. Suarez

**Guests:** E. Morales, C. Brockman, N. Teel, State Board Chair T. Bryan, H. Pacheco, M. Rincon, C. Contreras (RLC Designate), B. Jasso, C. Stiles, L. Dunlap, J. Hemphill, A. King, V. Alonzo

**It was noted that a quorum was present.**

**WELCOME/INTRODUCTIONS**

**APPROVAL OF THE CONSENT AGENDA**

On a motion by J. Cooper and seconded by Mayor Williams the consent agenda was unanimously approved.

**APPROVAL OF AGENDA**

The agenda was amended to include public comment. On a motion by Mayor Williams and seconded by T. Chester the amended agenda was unanimously approved.

**RATIFICATION OF THE ACTIONS OF THE EXECUTIVE COMMITTEE ON JUNE 3, 2019**

The executive committee met on June 3 to discuss the recommendations of the RFP ad hoc

committee. On a motion from J. Cooper and seconded by T. Chester the actions of the executive committee were unanimously approved. B. Gonzales abstained.

## **RATIFICATIONS OF THE ACTIONS OF THE OPERATIONS & FINANCE COMMITTEE ON JUNE 10, 2019**

The Operations & Finance committee met on June 10 to review the line item budget and the Budget Adjustment Request in addition to the PY19 Cost Allocation Plan. On a motion from J. Cooper and seconded by M. Martinez the actions of the operations & finance committee were unanimously approved. B. Gonzales abstained.

### **PRESENTATIONS:**

Staff from the Artesia & Carlsbad office presented their Human Centered Design Project. Two projects were completed in the program. In Artesia, a design to improve participant privacy was developed. In Carlsbad, a resource binder of shared partner activities was developed.

Beth Elias gave an overview on the Eligible Training Provider List (ETPL).

### **REPORTS:**

The State Chair, Tracey Bryan, introduced herself and gave an overview of the activities of the state board.

John Hemphill reported on staffing and other issues as the Title I Adult/DW service provider. He reported that there are currently 1.795 million dollars obligated in direct participant expenditures. Beth Elias reported on FutureWorks, the RESEA initiative, the Re-entry initiative, and the recent NAWB conference.

Tiffany Roth reported on CEO outreach activities, new board offices, board membership, and exiting board members.

Ben Silvers, Noreen Teel, and Cheryl Stiles reported on activities at the One Stops and on Leadership training provided by Jody Holland.

### **NEW BUSINESS**

PY19/FY20 Grant agreement-Beth Elias & Tiffany Roth reviewed the new performance measures and specifics of the grant agreement. On a motion by T. Chester and seconded by M. Martinez the board unanimously approved awarding authority to the chair, J. Cooper, to sign the grant agreement when received.

PY19/FY20 Fiscal Agent-On a motion by Mayor Marilyn Burns and seconded by Mayor Gary Williams the CEOs unanimously agreed to appoint the EAWDB as the Fiscal Agent for the PY19/FY20 program year.

PY19/FY20 Grant Budget-Tiffany Roth reviewed the proposed grant budget with the board members and CEOs. On a motion by M. Martinez and seconded by B. Gonzales, the board unanimously approved the grant budget as presented. On a motion by Mayor Marilyn Burns and seconded by Mayor Gary Williams the CEOs unanimously approved the grant budget as presented.

Contract for PY19/FY20 Adult & Dislocated Worker services-On a motion by Mayor Gary Williams and seconded by M. Martinez the board voted unanimously to award a contract to ENMU-Ruidoso in the amount of \$975,000.00. B. Gonzales abstained.

Contract for PY19/FY20 Youth Services-On a motion by T. Chester and seconded by Mayor Gary Williams, the board voted unanimously to award a contract to ENMU-Ruidoso in the amount of \$800,000.00. B. Gonzales abstained.

Contract for PY19/FY20 One Stop Operator-On a motion by M. Martinez and seconded by T. Chester, the board voted unanimously to award a contract to ENMU-Ruidoso in the amount of \$150,000.00. B. Gonzales abstained.

PY19/FY20 Monitoring schedule-On a motion by Mayor Gary Williams and seconded by B. Gonzales, the board voted unanimously to adopt the monitoring schedule as presented.

**OLD BUSINESS (if any)** – None

**PUBLIC COMMENT** – None

**NEXT MEETING** – September 17, 2019 in Clovis, New Mexico

**MOTION TO ADJOURN**

On a motion by Mayor Marilyn Burns and seconded by Mayor Gary Williams, the board voted unanimously to adjourn at 3:36pm.