

Eastern Area Workforce Development Board

Board Meeting
Roswell, NM
June 17, 2014

Approved.....August 19, 2014

CALL TO ORDER

Acting Chairman Slade Morgan called the meeting to order at 1:15p.m.

ROLL CALL

Acting chairman Morgan stated that in lieu of roll call the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance. It was noted that a quorum was not present to conduct business and indicated the following:

Board Members Present: D. Batista, S. Bracksieck, A. Buurma, J. Cooper (no signature), G. Corliss, T. Douglass, R. Giron, R. Hatfield, M. Martinez, S. Morgan (no signature), P. Stevens, M. Vigil, T. Villanueva

Board Members Absent: R. Aguilar, D. Armijo, P. Barnes, C. Cheadle, T. Chester, T. Christesson, B. Duryea, E. Garcia, J. Hemphill, V. Horner, M. Lake, L. Lewis, J. Lopez, G. Melpolder, A. Pacheco, D. Power, S. Reshetar, W. Robinson, B. Rowley, T. Rutter, A. Sparks, J. Spillane, L. Spooner, R. Spragins, P. Tupper, M. Vigil, T. Villanueva

CEOs Present: J. Chosvig, M. White, G. Williams

AE/FA Staff Present: V. Davis, B. Elias, C. Lehman, E. Robinson, T. Roth

Guests: E. Beagles, V. Alonzo, Reba Zollars, L. Ridge, J. Chaves

WELCOME/INTRODUCTIONS

Attendees introduced themselves.

APPROVAL OF THE MINUTES FROM JANUARY 2014 CEO/EXEC. COMM MEETING

On a motion from M. White and seconded by J. Chosvig the minutes from the January 2014 minutes were approved.

APPROVAL OF THE MINUTES FROM APRIL 2014 MEETING

On a motion from J. Cooper and seconded by T. Douglass the minutes from the April 2014 minutes were approved.

APPROVAL OF AGENDA

S. Bracksieck requested that Roswell Youth Provider be added to the agenda.

On a motion from M. White and seconded by J. Cooper the agenda was approved with addition.

APPROVAL OF CONSENT AGENDA ITEMS

There were no consent agenda items.

REQUEST FOR WAIVERS

The following requests for waivers were requested:

Rene Hatfield – Precheck
Paul Stevens – RMS Foods
Gina Corliss – Region IX Educational Cooperative
Marcos Martinez – Department of Workforce Solutions
Laura Ridge – Goodwill NM
Laura Wyche – Eastern New Mexico University

CHAIRMAN'S REPORT

Slade Morgan has resigned his position on the board to accept a position out of state.

APPOINTMENT OF NEW CHAIR

On a motion by T. Douglass and seconded by S. Bracksieck, Judith Cooper was unanimously elected chair.

APPROVAL OF ONE-YEAR EXTENSION OF BOARD MEMBERS TERMS

On a motion by J. Cooper and seconded by M. White, the terms of members ending in June 2014 were extended one year.

APPROVAL OF THE OPEN MEETING RESOLUTION

On a motion by T. Douglass and seconded by J. Cooper the board unanimously voted to accept the Open Meeting Resolution.

APPROVAL OF THE ELIGIBILITY POLICY CHANGE

On a motion by J. Cooper and seconded by S. Bracksieck the board unanimously voted to accept the recommended Eligibility Policy change.

DIRECTOR'S REPORT

C. Lehman reported to the board on current AE activities. Accomplishments, pending projects, and improvements were discussed.

AE/FA OPTIONS REPORT

T. Roth provided the attendees with a report on the current AE/FA contract options for once the current AE/FA contract expires. A committee comprised of J. Cooper, D. Armijo, B. Rowley, and Mayor White was established to meet and make recommendations to the board.

OPERATIONS/FINANCE COMMITTEE

E. Robinson reported the financial reports to the attendees.

APPROVAL OF 2014-15 CONTACTS

On a motion by M. White and seconded by S. Bracksieck, the board unanimously approved the following contracts:

One Stop Operator Contract – ENMU Ruidoso - \$630,000
Youth Services – Region IX Educational Cooperative - \$490,000
AE/FA Services – Employment & Economic Information of NM, LLC - \$279,000

G. Corliss abstained.

APPROVAL OF EEICNM GENERAL LIABILITY INSURANCE FUNDING

On a motion by S. Bracksieck and seconded by Terri Douglass, the board unanimously approved the use of WIA funds for the general liability insurance purchased by EEICNM.

SYSTEMS DEVELOPMENT

V. Alonzo reported on the activities in the Roswell office including staff shortages, WIA summer enrollment, and employer services. L. Wyche reported on activities in the Clovis office including staffing, outreach initiatives, and state pilot project. E. Beagles reported on the activities of the Alamogordo office including participants served, walk-ins, firewall issues, and WorkKeys testing. R. Zollars reported on activities at the Hobbs office including employment figures, participant services, placements, and job fairs.

QUALITY ASSURANCE COMMITTEE

J. Cooper provided a QA committee report.

YOUTH COUNCIL

G. Corliss provided an update on youth activities.

APPROVAL OF YOUTH PROVIDER RELOCATION

On a recommendation from the Youth Council, the board unanimously approved the youth services provider relocating their offices to ENMU-Roswell. G. Corliss abstained.

COMMITTEE MEMBERSHIP AND RETREAT FOR NEXT MEETING

T. Roth reported on board membership and committee membership.

NEW/OLD BUSINESS

Next meeting is to be held on August 19, 2014 in Ruidoso, NM.

On a motion from J. Cooper and seconded by T. Douglass the meeting was adjourned at 4:05pm.

Executive Committee Meeting

Called to order at 4:06pm

Attendees: S. Bracksieck, J. Cooper, T. Douglass, M. Martinez, S. Morgan, Mayor White, Mayor Williams

On a motion from Mayor Williams and seconded by Mayor White, the Executive Committee voted unanimously to ratify the actions taken by the board.

Meeting adjourned at 4:08pm