

Eastern Area Workforce Development Board

Board Meeting

Roswell, NM

June 19, 2018

To Be Approved September 18, 2018

CALL TO ORDER

J. Cooper called the meeting to order at 1:10pm.

ROLL CALL

J. Cooper stated that in lieu of roll call the sign-in sheet and ZOOM conference information would be maintained as the official record of attendance. It indicated the following:

Board Members present: T. DeKay, A. England, B. Gonzales, E. Holland, J. Mulcahy, P. Stevens, T. Villanueva, N. Wyatt

Board Members present via Zoom: T. Christesson, J. Cooper, L. Jackson, T. Jones

Board Members absent: A. Briggs, T. Chester, R. Hatfield, J. Jaramillo, G. Krautheim, M. Martinez, B. Rowley

CEOs present: G. Williams of Ruidoso Downs, NM

AE/FA Staff present: B. Elias, V. Davis, D. Douglas, T. Roth, B. Silvers, T. Suarez

Guests: J. Hemphill, J. Lindsey, N., Teel, C. Stiles, M. Anaya, H. Pacheco-Peeples, B. Jasso, K. Ferrell, G. Pantoja, C. Jaquette, J. Pacheco, A. King, M. Rincon, J. Beuerle, R. Schmidt

WELCOME/INTRODUCTIONS

APPROVAL OF AGENDA

AE staff amended the agenda to include the action item: Grant authorization to the chair to execute the negotiated performance measures from NM DWS. On a motion from T. Villanueva and seconded by T. DeKay the amended agenda was approved.

APPROVAL OF MARCH 2018 MEETING MINUTES

On a motion from T. Villanueva and seconded by T. DeKay the meeting minutes from March 2018 were unanimously approved.

REQUEST FOR WAIVERS

Paul Stevens – RMS Foods

Teresa Villanueva – Roosevelt County General Hospital

Benito Gonzales – Eastern New Mexico University, Portales

APPROVAL OF THE PY 2017 SINGLE AUDIT

On a motion from P. Stevens and seconded by N. Wyatt, the single audit was unanimously approved.

RENEWING MEMBERSHIP – TWO YEAR TERMS

On a motion from P. Stevens and seconded by N. Wyatt, the board members whose term expires on June 30, 2018 were renewed until June 30, 2020.

OPEN MEETING ACT RESOLUTION

On a motion from T. Villanueva and seconded by P. Stevens, the Open Meetings Act Resolution was unanimously adopted.

PY 18 GRANT AGREEMENT

On a motion from T. Villanueva and seconded by N. Wyatt, the board unanimously approved granting authority to the chair to sign the PY 18 grant agreement when received from NM DWS.

2018-19 COST ALLOCATION PLAN

On a motion from P. Stevens and seconded by B. Gonzales, the board unanimously approved the 2018-19 Cost Allocation Plan.

2018-19 GRANT BUDGET

On a motion from P. Stevens and seconded by T. Villanueva, the board unanimously approved the grant budget for submittal to the CEOs for approval.

2018-19 EAWDB AE BUDGET

On a motion from P. Stevens and seconded by T. DeKay, the board unanimously approved the 2018-19 AE budget.

SERVICE PROVIDER CONTRACTS

On a motion from T. Villanueva and seconded by P. Stevens, the board unanimously approved awarding \$900,000.00 to ENMU-Ruidoso for Adult/DW services and \$800,000.00 to Region IX for Youth services.

MONITORING CALENDAR

On a motion from P. Stevens and seconded by B. Gonzales, the board unanimously approved the 2018-19 Monitoring Calendar

EMPLOYEE HANDBOOK REVISIONS

On a motion from T. Villanueva and seconded by N. Wyatt, the board unanimously approved the handbook revisions allowing for employee major medical leave banks. The board did not approve changing the employee probationary period from 90 to 30 days.

NEGOATIATED PERFORMANCE MEASURES

On a motion from T. Villanueva and seconded by P. Stevens, the board unanimously granted

authority to the chair to approve the negotiated performance measures when received from NM DWS.

CEO APPROVAL OF THE 2018-19 FISCAL AGENT

Mayor Gary Williams of Ruidoso Downs on behalf of the eastern area CEOs approved the EAWDB as the 2018-19 Fiscal Agent.

CEO APPROVAL OF THE 2018-19 GRANT BUDGET

Mayor Gary Williams of Ruidoso Downs on behalf of the eastern area CEOs approved the EAWDB 2018-19 Grant Budget.

2018-19 BOARD MEETING SCHEDULE

On a motion from T. Villanueva and seconded by N. Wyatt, the board unanimously approved the 2018-19 meeting schedule.

MOTION TO ADJOURN

On a motion by T. Villanueva and seconded by N. Wyatt, the board unanimously voted to adjourn at 3:50pm