

Eastern Area Workforce Development Board

Board Meeting
Clovis, NM
August 18, 2015

Approved..... November 10, 2015

CALL TO ORDER

Board Chair J. Cooper called the meeting to order at 1:05 P.M.

ROLL CALL

Board Chair stated that in lieu of roll call the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance. It was noted that a quorum was not present to conduct business and indicated the following:

Board Members present: T. Chester, J. Cooper, R. Giron, M. Martinez, B. Rowley, P. Stevens, T. Villanueva

Board Members absent: P. Barnes, S. Bracksieck, A. Buurma, T. Christesson, T. DeKay, M. Duryea, R. Hatfield, J. Lopez, J. Mulcahy, N. Sisneros, M. Vigil

AE/FA Staff present: B. Elias, V. Davis, T. Roth

Guests: N. Teel, V. Alonzo, R. Zollars, Mona Armstrong (ABE CCC)

WELCOME/INTRODUCTIONS

APPROVAL OF AGENDA

On a motion from B. Rowley and seconded by T. Chester the agenda was unanimously approved.

APPROVAL OF THE MINUTES FROM JUNE 2015 MEETING

On a motion from J. Hemphill and seconded by M. Martinez the minutes from the June 2015 meeting were approved.

REQUEST FOR WAIVER

CHAIRMAN'S REPORT

APPROVAL OF THE EMPLOYEE POLICY HANDBOOK

On a motion from B. Rowley and seconded by T. Villanueva the motion to approve the employee policy handbook was unanimously approved.

APPROVAL OF THE ADULT/DW TRANSFER

On a motion from T. Chester and seconded by B. Rowley the motion to request a transfer of 75% of Dislocated Worker funding to Adult funding once the funding stream is available was unanimously approved.

STAFF REPORT

T. Roth provided the current board staff report.

PERFORMANCE REPORTS

B. Elias reviewed the most current performance reports with the attendees.

FINANCIAL REPORTS

T. Roth reviewed the current financial reports with the attendees.

SITE MANAGER REPORTS

J. Hemphill reported on staffing in the eastern area as well as activities in the Ruidoso office. R. Zollars reported on activities in the Hobbs and Clovis locations. N. Teel reported on the Artesia and Carlsbad offices. V. Alonzo reported on the Roswell and Alamogordo locations.

YOUTH SERVICES PROVIDER

APPROVAL OF THE YOUTH CONTRACT MODIFICATION

On a motion from T. Chester and seconded by B. Rowley the motion to increase the Region IX Education Cooperative contract from \$490,000 to \$600,000 was unanimously approved.

YOUTH SERVICES REPORT

Gina Corliss reported current youth services activities

OLD/NEW BUSINESS

The next meeting will be November 17, 2015 in Roswell, NM.

ADJOURNMENT

On a motion from B. Rowley and seconded by M. Martinez the meeting was unanimously adjourned at 2:15pm.