

Eastern Area Workforce Development Board

Board Meeting

Roswell, NM

August 19, 2014

To Be Approved November 18, 2014

CALL TO ORDER

Chairwoman Judith Cooper called the meeting to order at 10:09a.m.

ROLL CALL

Chairwoman Cooper stated that in lieu of roll call the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance. It was noted that a quorum was not present to conduct business and indicated the following:

Board Members Present: P. Barnes, S. Bracksieck, A. Buurma, T. Chester, J. Cooper, G. Corliss, J. Hemphill, M. Martinez, M. Vigil, T. Villanueva

Board Members Absent: R. Aguilar, D. Armijo, D. Batista, C. Cheadle, T. Christesson, T. Douglass, M. Duryea, E. Garcia, R. Giron, R. Hatfield, V. Horner, M. Lake, L. Lewis, J. Lopez, G. Melpolder, A. Pacheco, D. Power, S. Reshetar, L. Ridge, W. Robinson, B. Rowley, T. Rutter, A. Sparks, J. Spillane, L. Spooner, R. Spragins, P. Stevens, P. Tupper

AE/FA Staff Present: V. Davis, B. Elias, C. Lehman, T. Roth

Guests: E. Beagles, J. Chaves (for J. Mulcahey)

WELCOME/INTRODUCTIONS

Attendees introduced themselves.

APPROVAL OF THE MINUTES FROM AUGUST 2014 MEETING

On a motion from S. Bracksieck and seconded by A. Buurma the minutes from the August 2014 minutes were approved.

APPROVAL OF AGENDA

On a motion from J. Hemphill and seconded by A. Buurma the agenda was approved.

APPROVAL OF CONSENT AGENDA ITEMS

There were no consent agenda items.

REQUEST FOR WAIVERS

There were no request.

CHAIRMAN'S REPORT

Judith Cooper reported on the state monitoring report and the response.

DIRECTOR'S REPORT

C. Lehman reported on the current AE activities including IT status, electronic records status, rural initiatives, budget, audits, legislative initiatives including economic and workforce development, Workforce Investment Opportunity Act (WIOA) including apprenticeship programs, and job fairs. Discussions regarding youth services and re-employment services ensued. C. Lehman reported on possible "employability skills" activities at both the state and local level. C. Lehman reported on the 60/40 training expenditure requirements. Discussion regarding AE transition activities slated for July 1, 2015 ensued.

WIOA WEBINAR SERIES

T. Roth provided attendees with a list of WIOA webinars.

OPERATIONS/FINANCE COMMITTEE

T. Roth reported on the financial reports which are an end of year report for July 1, 2013-June 30, 2014.

SYSTEMS DEVELOPMENT

J. Hemphill reported on the staffing issues and current status of training expenditures. E. Beagles reported on activities in the Alamogordo office.

YOUTH COUNCIL

G. Corliss provided an update on youth activities. Youth Services are fully staffed. Sue Bracksieck updated the board on RFP activities for the new contract starting July 1, 2015. Discussion regarding the youth implementation timeline and RFP activities ensued.

COMMITTEE RETREAT

Committee meetings were held.

NEW/OLD BUSINESS

Next meeting is to be held on November 18, 2014 in Clovis, NM.

On a motion from J. Cooper and seconded by T. Douglass the meeting was adjourned at 2:00pm.

Executive Committee Meeting

Called to order at 2:01pm

Attendees: S. Bracksieck, J. Cooper, J. Hemphill, M. Martinez,

On a motion from S. Bracksieck and seconded by J. Hemphill, the Executive Committee voted unanimously to ratify the actions taken by the board.

Meeting adjourned at 2:02pm.