

Eastern Area Workforce Development Board

**Portales, N M
August 11, 2009**

DRAFT.....Subject to Approval 10/13/2009

CALL TO ORDER

The August meeting of the Eastern Area Workforce Development Board was called to order by Chairman Shearer at 10:00 a.m. in the Zia Room of the Campus Union Building at Eastern New Mexico University in Portales, New Mexico.

ROLL CALL

Shearer stated that the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance and roll call would not be taken. The sign-in sheet reflects the following were in attendance

Directors Present: Ray Battaglini, Sue Bracksieck, Angelita Buurma, Judith Cooper, Gina Corliss, Terri Douglass, Marion Duryea, Jim Engelhard, John Hemphill, Chris Herbert, Van Horner, John Merchant, Slade Morgan , Alfred Pacheco, Steve Reshetar, Warren Robinson, Twila Rutter, Jimmie Shearer, Larry Smith, Richard Spragins and Patricia Tupper.

Directors with Excused Absences: Dora Batista, Christy Beasley, Ruth Giron, Rene Hatfield, Connie Leyva, Gail Melpolder, Becky Rowley and Dan Stoddard.

Directors Absent: Tonk Chester, Linda Lewis, Patrick Martinez, Brenda Miller, Jean Morrow, Skip Overdier, Eileen Sedillo, Lisa Thomassie and Pam Zalewski.

Staff Present: Nick Brady, Gloria Christian, Beth Elias, Glennis Erramouspe, Kay Vineyard, Ruby Witt and Laura Wyche.

WELCOME AND INTRODUCTIONS

Chairman Shearer thanked everyone present for their attendance at the board meeting and all those in attendance introduced themselves.

APPROVAL OF JUNE 2009 MINUTES

On a motion by Duryea, seconded by Spragins the minutes of the June 9, 2009 annual budget/contracts meeting between the Eastern Board and our chief elected officials were unanimously approved as written.

APPROVAL OF BOARD AGENDA

On a motion by Smith, seconded by Battaglini, the agenda for the August 14, 2009 meeting was approved as presented.

APPROVAL OF CONSENT AGENDA ITEMS

There were no consent agenda items from the July committee meetings which required action by the Board.

REQUEST FOR WAIVERS

No requests for waivers were received. This is a standing agenda item of the Eastern Board which allows board members an opportunity to state in an open meeting, the intent of their firm to utilize federal funding to subsidize positions within their respective offices.

CHAIRMAN'S REPORT

Shearer reported on the recent meeting he had attended with the new state board. He reported that local board chairs had been removed as official members of the state board. He said that Mayor Orlando Ortega from Portales is a new member of the State Workforce Board.

Local chairs were provided with an opportunity to make a fifteen minute presentation to the newly elected state board. Shearer said his presentation made three points: (1) The EAWDB wanted the integration process to go forward and felt it was working better than anticipated and that clients were receiving better services as a result of co-location and integration (2) That the EAWDB still maintains a "Business First" philosophy, pointing out that training serves no purpose unless local business is on board and (3) That there must be local control, because each county/community differs in their respective training needs.

DWS UPDATE

Eddie Beagles reported that Director Leyva could not be present today because of a USDOL audit at DWS. He said that the seven DWS job openings/positions made available under ARRA funding in the Eastern Area are being posted for ten days; that interviews would follow and individuals will be hired.

HSD UPDATE

EPCOG Executive Director Nick Brady told board that at the recent meeting of the Legislative Finance Committee, that Katie Falls had told the LFC that the Human Services Department intended to issue an RFP for TANF services in September or October. Brady said he was not clear, however, whether this RFP would be for the entire state or for individual region(s).

There was considerable discussion regarding this possibility. Shearer said he felt TANF clients received better services, with less disruptions, by being co-located with other agencies who also provide services to the TANF client base. Elias pointed out that the EAWDB performance had come up and that the Eastern Region is now performing as well as other areas of the state.

Van Horner said he thinks the board is on target. ISD, however, still has concerns with referrals for client services and cited incidents in Chaves County regarding 259 mandatory clients. He also made mentioned the 446 referrals in Curry County to substance abuse. He says these statistics indicate a definite disconnect, but is not sure whether it is attributable to a tracking and/or training issue. Jan Bradburn said Clovis Community College is no longer doing generic referrals.

Van Horner said he had invited Nicole Taylor and Karen Thomas to the October Board meeting in Roswell to give a presentation on participation rates, how they are calculated, and the schism between state and federal regulations.

STAFF REPORT(S)

TANF Challenge: The board was informed that Scott Stanfield had been hired as a job developer at the AE level and would be working out of EPCOG's office. The larger one-stop offices have Business Service units, but there is not enough staff in the smaller offices to do job development. The TANF Challenge project is in the process of being developed for the current funding year.

Monitoring Update: Kay Vineyard said that monitoring of all programs and offices in the Eastern Region was complete. Final reports have been sent out to all offices. Some offices have asked for an extension to complete their responses and these requests have been granted. The monitoring team will begin scheduling their review of providers offices for the July 1, 2009-June 30, 2010 time frame starting next week.

4th Quarter Performance Reports: Elias stated the sheets contained in the board packets (**Attachment #2**) indicated this was the 3rd Quarter Summary. She apologized and stated these numbers were in fact for the 4th quarter and should match the annual report to be submitted to USDOL by the State of New Mexico. The Eastern Region met one measure and exceeded all others for both WIA and Wagner-Peyser. The Eastern Region did not do well on meeting TANF measures as a whole. The area exceeded on two measures and failed five measures. She pointed out that when a couple of the larger offices do not do well, that when rolled together with the other offices, it brings the whole eastern area down.

PRODUCTS/SERVICES COMMITTEE

Revision to Board Plan: Smith reported that an extension had been granted on the revision of the EAWDB 2-Yr Plan which would incorporate enhanced re-employment services. Beth is working on an update which will be presented to committee and subsequently to the full board.

County Meetings: Smith announced that Roosevelt County will be holding a county meeting on August 25th with all local stakeholders. The superintendent of schools has been scheduled as the featured speaker. Smith feels it is important that employers be called personally to make them aware of exactly what will be discussed to get them more engaged.

Virtual Job Fair: Douglass said October 26th had been set as the date for a Virtual Job Fair. Trying to get word out to employers to get jobs posted. Want to bring job seekers and employers together.

OPERATIONS/FINANCE COMMITTEE

WIA/TANF Financials: Brady presented year-end financials as of June 30, 2009 for the WIA/TANF Programs (**Attachments #3 and #4**). He noted the various carry-in amounts which remained for adult/dislocated worker and youth and pointed out that carry-in is not allowed on TANF contracts. He reported that providers had utilized only \$174,799 out of \$400,000 in TANF Challenge/Increased Services funds and had returned \$226,161, or 56% of the funds initially awarded. As a result, ISP funding is

reduced for the coming year.

ARRA Financials: The financial report as of June 30, 2009 for the American Recovery and Reinvestment Act was presented (**Attachment #5**). It was pointed out that ARRA funding for Adults and Dislocated Workers had been placed in a pot for use by all providers and it was critically important that the AE staff be notified immediately by providers when these funds are utilized by their offices.

One Stop Obligations-July Report: The one stop obligation report for July showing WIA and ARRA funding (**Attachments #6 and #7**) was presented as a matter of information.

Activity Report(s): The first one stop Activity Report for the new fiscal year (**Attachment #8**) was presented.

Revenue/Expense Statements Clovis & Roswell: The Clovis and Roswell One Stop Revenue and Expense Statements for the month ending July 31, 2009 were presented (**Attachment #9**). It was noted that in both locations, sufficient revenue was not received to cover monthly expenditures. Douglass pointed out that her agency was normally ran behind paying first month's invoices every July and she would assume this was true for other state agencies as well.

SYSTEMS DEVELOPMENT COMMITTEE

TANF Training: John Hemphill reiterated is request for additional staff training for TANF case workers.

YOUTH COUNCIL

While no official report was presented from the Youth Council, Sue Bracksieck introduced the board to Daniela Garcia and Laura Vincente, two young ladies who had participated in the WIA youth program. Both girls gave high praises to the program and their respective case managers and expressed their appreciation to the board for the benefits provided by this program.

OLD/NEW BUSINESS

Proposal for USE of ARRA/WIA Funding: Jim Englehard introduced Todd Dekas who

presented a proposal requesting use of WIA/ARRA funds which would be dispersed through the financial aid offices of various community colleges throughout the region to eligible students. No action was taken.

Committee Meetings: Shearer announced that the next polycom committee meetings would be held on Tuesday, September 8, 2009 beginning at 9:30 a.m.

Next Board Meeting: The next meeting of the Eastern Board will begin at 10:00 a.m. on October 13, 2009 at the Roswell Job Corps Center.

Board Training: Shearer reminded board members that board training would be held beginning at 9:00 on August 12-13th in the Aztec Room on the first floor of the Campus Union Building. National consultant Sandra Hastings has been hired by the board to provide training. Shearer hopes all members will avail themselves of this opportunity.

ADJOURNMENT

There being no further business to come before the board, the meeting was adjourned at 1:10 p.m.

As Approved:

Jimmie Shearer
Chairman