

Eastern Area Workforce Development Board

Board Meeting
Roswell, NM
March 17, 2015

Approved..... June 16, 2015

CALL TO ORDER

Board Chair J. Cooper called the meeting to order at 11:15 A.M.

ROLL CALL

Board Chair stated that in lieu of roll call the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance. It was noted that a quorum was not present to conduct business and indicated the following:

Board Members present: P. Barnes, S. Bracksieck, A. Buurma, T. Chester, T. Christesson, J. Cooper, G. Corliss, R. Hatfield, J. Hemphill, J. Lopez, M. Martinez (unsigned), L. Ridge, B. Rowley, P. Stevens, T. Villanueva

Board Members absent: R. Aguilar, D. Armijo, D. Batista, C. Cheadle, T. Douglass, B. Duryea, E. Garcia, R. Giron, V. Horner, M. Lake, L. Lewis, G. Melpolder, A. Pacheco, D. Power, S. Reshetar, W. Robinson, T. Rutter, A. Sparks, J. Spillane, L. Spooner, R. Spragins, P. Tupper, M. Vigil

AE/FA Staff present: B. Elias, C. Lehman, E. Robinson, T. Roth

Guests: N. Teel, M. Burns, V. Alonzo, R. Zollars, J. Mulcahy

WELCOME/INTRODUCTIONS

APPROVAL OF AGENDA

On a motion from J. Hemphill and seconded by B. Rowley the agenda was unanimously approved.

APPROVAL OF THE MINUTES FROM NOVEMBER 2014 MEETING

On a motion from J. Hemphill and seconded by P. Stevens the minutes from the November 2014 meeting were approved.

REQUEST FOR WAIVER

Rene Hatfield of Precheck requested a waiver.

CHAIRMAN'S REPORT

Judith Cooper reported on her activities on the AE transition, CEO/Exec.Committee meeting, modification of the partnership and by-laws.

DIRECTOR'S REPORT

C. Lehman reported on the IT systems which included the new video conferencing system-ZOOM. This allows for greater access and easier interface and doesn't rely on outdated equipment. It will

be put in all the one-stops and the administrative offices. C. Lehman reported that the EAWDB financial situation is stable and the relationship with Integrity Accounting is working well. Audits and Monitoring have been very favorable. C. Lehman reported on the current field staffing vacancies. C. Lehman also reported on the current rural outreach projects including a .5 FTE position which will be coupled with a .5 FTE TAACCCT position and allow for more services in the northern area. C. Lehman updated the board on the AE transition. C. Lehman updated on the current status of the WIOA transition.

PERFORMANCE REPORTS

B. Elias reviewed the performance reports with the attendees.

WIOA PROGRAM UPDATE

B. Elias reported that program changes and performance measures are still pending. Significant change in the Eligible Training Provider List (ETPL) will impact training providers. Changes in the Youth Services eligibility will also result in a programmatic shift.

WIOA BOARD MEMBERSHIP AND COMMITTEE STRUCTURE

T. Roth reported on the upcoming board member changes. T. Roth presented the proposed board membership to the members. T. Roth reviewed the attendance requirements with the attendees. T. Roth reviewed the new required committees. Staff recommends that current contracted service providers will no longer be seated board members but will hold a seat on appropriate committees

On a motion from P. Stevens and seconded by B. Rowley the board unanimously approved staff recommendations.

OPERATIONS/FINANCE COMMITTEE (B. Rowley)

E. Robinson reviewed the financial reports with attendees. E. Robinson updated the attendees on the single audit and state monitoring status.

SYSTEMS DEVELOPMENT COMMITTEE

J. Hemphill reported on filling vacancies and status of new hires. R. Zollars reported on Hobbs and Clovis One-Stop sites. N. Teel reported on activities in Carlsbad. T. Chester of Mosaic discussed the activities in support of employees subjected to a layoff at their facility. V. Alonzo reported on activities in Roswell.

YOUTH COUNCIL

G. Corliss reported on youth activities area wide.

OTHER BUSINESS

Next CEO/Board meeting is to be held June 16, 2015 in Roswell, NM

On a motion from J. Hemphill and seconded by P. Stevens the meeting was adjourned at 2:01pm.

EXECUTIVE COMMITTEE MEETING

Executive Committee members present: S. Bracksieck, J. Cooper, J. Hemphill, M. Martinez, B. Rowley

On a motion by J. Hemphill and seconded by M. Martinez the executive committee ratified the actions of the board

Adjourned 2:04pm