

Eastern Area Workforce Development Board

Board Meeting
Roswell, NM
June 16, 2015

Approved.....August 18, 2015

CALL TO ORDER

Board Chair J. Cooper called the meeting to order at 1:02 P.M.

ROLL CALL

Board Chair stated that in lieu of roll call the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance. It was noted that a quorum was not present to conduct business and indicated the following:

CEOs present: M. Burns (Tatum)

Board Members present: P. Barnes, S. Bracksieck, T. Christesson, J. Cooper, G. Corliss, B. Duryea, R. Hatfield, J. Hemphill, J. Lopez, M. Martinez, B. Rowley, T. Villanueva

Board Members absent: R. Aguilar, D. Armijo, D. Batista, A. Buurma, C. Cheadle, E. Garcia, R. Giron, V. Horner, M. Lake, L. Lewis, G. Melpolder, J. Mulcahy, A. Pacheco, D. Power, S. Reshetar, L. Ridge, W. Robinson, T. Rutter, A. Sparks, J. Spillane, L. Spooner, R. Spragins, P. Stevens, P. Tupper, M. Vigil

AE/FA Staff present: B. Elias, C. Lehman, E. Robinson, T. Roth

Guests: N. Teel, M. Burns, V. Alonzo, R. Zollars, J. Mulcahy, N. Sisneros, J. Oyler, L. Ruiz

WELCOME/INTRODUCTIONS

APPROVAL OF AGENDA

On a motion from S. Bracksieck and seconded by B. Rowley the agenda was unanimously approved.

APPROVAL OF THE MINUTES FROM FEBRUARY 2014 CEO MEETING

On a motion from J. Hemphill and seconded by M. Martinez the minutes from the February 2014 CEO meeting were approved.

APPROVAL OF THE MINUTES FROM THE MARCH 2014 MEETING

On a motion from S. Bracksieck and seconded by T. Christesson the minutes from the March 2014 meeting were approved.

REQUEST FOR WAIVER

J. Hemphill requested a waiver for ENMU-Ruidoso
G. Corliss requested a waiver for Region IX Education Cooperative
R. Hatfield requested a waiver for PreCheck
B. Rowley requested a waiver for Clovis Community College

T. Villanueva requested a waiver for Roosevelt General Hospital
M. Martinez requested a waiver for the NM Department of Workforce Solutions

NMJC PRESENTATION

Jai Oyler presented an update on the program at NM Junior College. She also shared a few of the successes of WIA participants.

CHAIRMAN'S REPORT

APPROVAL OF THE NEW MEMBERSHIP AND TERMS

On a motion from S. Bracksieck and seconded by B. Rowley the motion to amend the membership and establish new terms of expiration was unanimously approved.

APPROVAL OF THE OPEN MEETINGS ACT

On a motion from S. Bracksieck and seconded by T. Villanueva the motion to adopt the Open Meeting Act resolution was unanimously approved.

APPROVAL OF BY-LAW AMENDMENT

On a motion from T. Christesson and seconded by J. Lopez the motion to amend the by-laws was unanimously approved.

APPROVAL OF THE PARTNERSHIP AGREEMENT CHANGES

Deferred

APPROVAL OF THE ELIGIBILITY POLICY

On a motion from S. Bracksieck and seconded by T. Villanueva the motion to amend the eligibility policy pending state STAG was unanimously approved.

APPROVAL OF THE ITA and SS POLICY

On a motion from P. Barnes and seconded by T. Christesson the motion to amend the ITA and SS policy caps was unanimously approved.

APPROVAL OF THE COST ALLOCATION PLAN

On a motion from S. Bracksieck and seconded by T. Villanueva the motion was unanimously approved.

APPROVAL OF THE INTERIM LOCAL PLAN

On a motion from B. Rowley and seconded by T. Christesson the motion to approve an interim local plan was unanimously approved.

APPROVAL OF THE ONE-STOP OPERATOR CONTRACT

On a motion from R. Hatfield and seconded by M. Martinez the ENMU-Ruidoso contract in the amount of \$710,000.00 was unanimously approved.

APPROVAL OF THE YOUTH SERVICES PROVIDER CONTRACT

On a motion from S. Bracksieck and seconded by B. Duryea the Region IX contract in the amount of \$490,000.00 was unanimously approved.

APPROVAL OF THE INTEGRITY ACCOUNTING FISCAL AGENT CONTRACT

Deferred

APPROVAL OF THE EEICNM PROFESSIONAL SERVICES CONTRACT

On a motion from P. Barnes and seconded by T. Christesson the motion to approve the EEICNM contract in the amount of \$7,500.00 was unanimously approved.

APPROVAL OF THE BOARD 2015-16 BUDGET

On a motion from T. Christesson and seconded by R. Hatfield the operational budget for PY 2015-16 was unanimously approved.

APPOINTMENT OF THE AD HOC POLICY COMMITTEE

On a motion from B. Rowley and seconded by S. Bracksieck the establishment of an ad hoc policy committee consisting of T. Christesson, T. DeKay, and J. Cooper was unanimously approved.

DIRECTOR'S REPORT

C. Lehman reported on the current AE activities. He updated the board on the use of ZOOM conferencing in the one-stops. C. Lehman outlined current training expenditures levels indicate we will meet the 60/40 expenditure requirements. He discussed the current funding increases at the board level. C. Lehman reported on the northern area outreach initiatives. He updated the board on WIOA implementation and the AE transition. He discussed the staffing for the upcoming board staff.

PERFORMANCE REPORTS

B. Elias reviewed the most current performance reports with the attendees.

FINANCIAL REPORTS

E. Robinson reviewed the current financial reports with the attendees.

SITE MANAGER REPORTS

J. Hemphill reported on staffing in the eastern area as well as activities in the Ruidoso office. R. Zollars reported on activities in the Hobbs and Clovis locations. N. Teel reported on the Artesia and Carlsbad offices. V. Alonzo reported on the Roswell and Alamogordo locations.

YOUTH SERVICES PROVIDER

Gina Corliss reported on staffing, the hiring of a QA staff member, and current activities by the youth service personnel and participants. Gina also discussed the new opportunities under WIOA for youth participants and the new partners reaching out to increase collaboration with Region IX.

OLD/NEW BUSINESS

Attendees reviewed the meeting schedule for 2015-16

ADJOURNMENT

On a motion from B. Duryea and seconded by R. Hatfield the meeting was unanimously adjourned at 2:49pm.