

Eastern Area Workforce Development Board

CEO/Executive Committee Meeting

Santa Fe, NM

February 24, 2015

Approved by EAWDB..... June 16, 2015

Approved by CEOs August 17, 2015

CALL TO ORDER

Board Chair J. Cooper called the meeting to order at 1:17 P.M.

ROLL CALL

Board Chair stated that in lieu of roll call the sign-in sheet (**Attachment #1**) would be maintained as the official record of attendance. It was noted that a quorum was not present to conduct business and indicated the following:

CEOs Present: J. Chosvig (Mayor of Clayton), M. White (Mayor of Eunice), G. Williams (Mayor of Ruidoso Downs)

Exec. Committee Members Present: J. Hemphill, M. Martinez, J. Cooper (unsigned)

AE/FA Staff Present: B. Elias (VIA Conference phone), C. Lehman, T. Roth

WELCOME/INTRODUCTIONS

APPROVAL OF AGENDA

On a motion from M. White and seconded by G. Williams the agenda was approved.

APPROVAL OF THE MINUTES FROM JUNE 2014 MEETING

On a motion from G. Williams and seconded by M. White the minutes from the June 2014 meeting were approved.

CHAIRMAN'S REPORT

Judith Cooper reported on her activities on the AE transition and meeting with AE staff covering board attendance, staff salaries, field activities, and working to increase AE and board observation in the field.

DIRECTOR'S REPORT

C. Lehman reported on board accomplishments, past and current issues, and upcoming plans. This is the last year of the EEICNM contract with the board. A/E transition was reported on. Single Audits are current and unqualified. Technology in the one-stops and board presence on the internet has been greatly improved. New video conferencing technology available at all the One-Stop sites. C. Lehman reported on Interim Jobs Council activities. Improvements have been made in our training expenditure levels. It appears that this performance measure will be exceeded. Staffing in the field continues to be challenging and the providers continue to be hampered with high turnover. Staff is continuing to pursue opportunities for rural outreach. C. Lehman reported on activities to pursue soft skills training at the local level.

ADMINISTRATIVE ENTITY TRANSITION REPORT

T. Roth reported on the board's decision to hire those individuals currently working for EEICNM and performing the duties for the board as direct employees. Steps are being taken to ensure a smooth transition including organizational makeup, employee setup and associated reporting, and development of financial policies and procedures. NM DWS is aware of this transition and will continue to monitor the transition.

Mayor White reported to the attendees that he had met with J. Cooper and AE staff to review AE options and transitioning to full time staff employees provided the best support to the board.

WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA)

B. Elias reported on the recently passed federal legislation, WIOA. B. Elias reported that under WIOA partnerships will move to common measures to establish a cohesive one-stop service delivery system. WIOA also institutes changes to the ETPL performance measures and requires participant statistics to be generated by the eligible training providers. This will be a major change since requirements for this have been waived throughout WIA. B. Elias also reports on changes that WIOA institutes for youth services. Under WIA up to 70% of funds could be spent on in-school youth. Under WIOA 75% of funds are to be spent on Out-of-School youth. It also increases the age of youth who can be served and broadens the definition of Out-of-School youth. There will be some new reporting requirements. Discussion ensued.

J. Hemphill reported that another change in WIOA is the flexibility to transfer 100% of funds between adult and dislocated worker participants.

T. Roth reported on the board membership changes in WIOA.

ADULT/DISLOCATED WORKER PROVIDER REPORT

J. Hemphill reported on the one-stop service centers and the adult/dislocated worker services. He reported to the board on the field staff and the electronic documentations. He reported staffing concerns to the attendees. J. Hemphill reports that roughly 86% of training dollars has been expended. This is directly a result of the hard work of the training staff.

YOUTH PROVIDER REPORT

B. Elias reported the information provided by G. Corliss. The largest barrier at this time to more participants is eligibility. There are a lot of you that need services but income is too high for them to qualify. Youth providers are spending about 35% of their time trying to verify eligibility for those you don't qualify. Participant retention can be problematic because of higher than average wages for entry level positions.

CEO REPORTED

Mayor White reported on the oil field layoffs in his area and improved housing opportunities. Mayor Chosvig reported on some activity in the Clayton area. There is an influx in shipping coming through the area. Clayton is beginning a water meter project that will help verify usage and increase revenue for the town. Clayton also is working toward a small waste operation that would supplement power at the prison and would reduce waste. Mayor Williams reported on activities in Ruidoso Downs. He reported great ski conditions which benefits tourism. He made mention of a biomass company that may be pursuing opportunities in the region. There are also plans for a 250 site RV park. Jobs

available are mostly service jobs.

OTHER BUSINESS

M. Martinez introduced Waldy Salazar of the NM DWS who will be handling rapid response and other business activities in the eastern area.

Next board meeting is to be held on March 17, 2015 in Roswell, NM.

Next CEO/Board meeting is to be held June 16, 2015 in Roswell, NM

On a motion from M. White and seconded by G. Williams the meeting was adjourned at 3:06pm.