

Eastern Area Workforce Development Board

Board Meeting
Roswell, NM
June 20, 2017

To Be Approved September 19, 2017

CALL TO ORDER

J. Cooper called the meeting to order at 1:01 P.M.

ROLL CALL

J. Cooper stated that in lieu of roll call the sign-in sheet would be maintained as the official record of attendance. It was noted that a quorum was present to conduct business and indicated the following:

Board Members present: A. Briggs, T. DeKay, J. Jaramillo, M. Martinez, J. Mulcahy, P. Stevens

Board Members present via Zoom: J. Cooper, T. Christesson

Board Members absent: P. Barnes, A. Buurma, T. Chester, B. Duryea, L. Garcia, R. Hatfield, B. Rowley, M. Vigil, T. Villanueva

AE/FA Staff present: B. Elias, V. Davis, D. Douglas, T. Roth

Guests: N. Teel, M. Anaya, R. Zollars, J. Hemphill, N. Sisneros

WELCOME/INTRODUCTIONS

APPROVAL OF AGENDA

On a motion from M. Martinez and seconded by T. Christesson the agenda was unanimously approved.

APPROVAL OF MARCH 2017 MEETING MINUTES

On a motion from T. Christesson and seconded by P. Stevens the meeting minutes from March 2017 were approved.

RATIFICATION OF THE EXECUTIVE COMMITTEE ACTIONS OF May 24, 2017

On a motion from P. Stevens and seconded by M. Martinez the actions of the Executive committee on May 24 were ratified.

REQUESTS FOR WAIVER – P. Stevens, RMS Foods

MOTION TO ELECT VICE-CHAIR

On a motion from P. Stevens and seconded by J. Jaramillo, T. Christesson was elected Vice-Chair.

MOTION TO APPROVE 2 YEAR TERMS FOR BOARD MEMBERS

On a motion from T. Christesson and seconded by P. Stevens, additional 2 year terms for member terms that would expire on June 30, 2017 were unanimously approved.

MOTION TO ADOPT THE OPEN MEETING RESOLUTION

On a motion from M. Martinez and seconded by P. Stevens, the Open Meeting Act Resolution was unanimously adopted.

MOTION TO AMEND THE BY-LAWS

On a motion from T. Christesson and seconded by P. Stevens, the amended Bylaws were unanimously approved.

MOTION FOR CEOs TO APPROVE THE BYLAWS

On a motion from M. White and seconded by M. Burns, the CEOs unanimously approved the amended by-laws

MOTION TO RESCIND THE INTERIM LOCAL PLAN AND ADOPT THE LOCAL PLAN

On a motion from P. Stevens and seconded by M. Martinez, the interim local plan was rescinded and the new local plan adopted.

MOTION TO EXECUTE THE PY17 GRANT AGREEMENT

On a motion from T. Christesson and seconded by M. Martinez, the board unanimously approved granting authority to the chair, Judith Cooper, to execute the PY17 grant agreement when received.

MOTION TO GRANT AUTHORITY TO EXTEND ONE STOP OPERATOR HIRING OFFER

On a motion from P. Stevens and seconded by J. Jaramillo, the board unanimously approved granting authority to the One Stop Operator Hiring committee to extend an offer for the OS Operator board staff position.

MOTION TO EXECUTE THE ONE STOP PARTNER MOU

On a motion from T. Christesson and seconded by P. Stevens, the board unanimously approved granting authority to the chair, Judith Cooper, to execute the One Stop Partner Memorandum of Understanding once submitted for signature.

MOTION TO ADOPT THE RECOMMENDATIONS OF THE OPERATIONS & FINANCE COMMITTEE

On a motion by T. Christesson and seconded by P. Stevens, the recommendations of the Operations & Finance committee to approve the PY17 Cost Allocation Plan and PY17FY18 budget were unanimously approved.

MOTION TO ADOPT THE RECOMMENDATIONS OF THE ONE STOP COMMITTEE

On a motion by J. Jaramillo and seconded by T. Christesson, the recommendation of the One Stop Service Delivery committee to:

- award a PY17 contract to ENMU-Ruidoso in the amount of \$600,000.for Adult/DW services
- establish a WIOA program subcommittee and grant field policy authority
- approve monitoring calender

were unanimously approved.

MOTION TO ADOPT THE RECOMMENDATION OF THE YOUTH COMMITTEE

On a motion by M. Martinez and seconded by P. Stevens, the recommendation of the Youth committee to:

- award a PY17 contract to Region IX Education Cooperative in the amount of \$555,000.00 for youth services
- approve the monitoring calender

were unanimously approved.

MOTION BY CEOs TO APPROVE THE FISCAL AGENT CONTRACT

On a motion by M. Burns and seconded by G. Williams, the CEOs unanimously approved the Integrity Accounting contract in the amount of \$54,000.00.

MOTION BY CEOs TO APPROVE THE EAWDB PY17 BUDGET

On a motion by M. Burns and seconded by G. Williams, the CEOs unanimously approved the conditional PY17 budget and requested final budget figures be submitted for CEO approval.

MOTION TO ADOPT THE EAWDB MEETING SCHEDULE FOR 2017-18

On a motion by T. Christesson and seconded by P. Stevens, the 2017-18 meeting schedule was unanimously approved.

PROVIDER Reports

Reports were provided by each of the site managers.

NEXT MEETING

The next meeting will be held at 1:00pm on August 15, 2017 in Clovis, NM.

MOTION TO RECESS

On a motion from P. Stevens and seconded by M. Martinez the meeting was recessed at 3:35pm.